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## Emma Kaufmann Camp – Videographer Programming - Media Department

*Emma Kaufmann Camp is located along Cheat Lake in Morgantown WV. Owned and operated by the Jewish Community Center of Greater Pittsburgh, EKC is a co-ed residential camp with an emphasis on teambuilding, developing positive values, independence, premiere programming and activities. This child-centered environment includes campers ages 7-16. As a staff member at EKC, you will enjoy the opportunity for personal growth and develop friendships that will last a lifetime. Visit our website at [www.emmakaufmanncamp.com](http://www.emmakaufmanncamp.com)*

*Emma Kaufmann Camp is open and accessible to everyone, regardless of age, race, religion, national origin, sexual orientation, gender identity, gender expression or special need by welcoming individuals of all backgrounds, embracing their uniqueness and diversity under our communal tent.*

*The Videographer is responsible for documenting camp life through video and producing video appropriate for viewing both in camp and online. The videographer will also be charged with producing videos for various projects to be used in Camp programs. The videographer will be involved in all other media related endeavors, including, but not limited to; photography, blog, and social media. The videographer is a seasonal summer employee of the Camp team. The videographer will work in partnership with the program team, and will report to the Camp Director.*

### Responsibilities/Expectations

- Responsible for producing “yearbook” style videos throughout the summer
- Responsible for producing videos to be used in programs as needed
- Responsible for uploading and distributing video content online
- Oversee and manage video equipment (cameras, batteries, etc.), & production space
- Create Blog posts featuring videos from recent days at camp
- Cooperating with Camp leadership in matters involving rules, safety, & programming
- Be drug-free (including paraphernalia) and alcohol free at camp
- Avoid physically intimate relationships with all campers
- Set a good example in all areas of camp life; act as a role model

### Video Experience

- At least 2 year’s experience filming, editing, and producing final cuts.
- Familiar with Final Cut Pro, Adobe Premier, Photoshop, Adobe after effects, Adobe Audition, and DaVinci Resolve
- Knowledge of Vimeo.com, as it is the platform we use for video postings.
- Experience using motion graphics.



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### Program Responsibilities/Expectations

- Be responsible for planning and executing all video/media projects
- Be punctual to all programs and meetings
- Meet all deadlines
- Be responsible for the proper use of equipment and supplies

### Miscellaneous Responsibilities and Expectations

- Attend Media Orientation Dates TBD
- Attend General Staff Orientation, Dates June 10-16
- Keep a clean and tidy cabin and living space
- Complete duties as assigned.
- Attend all staff meetings as directed.

### Time Off

- Two 42-hour days off during Session 1
- One 42-hour days off during Session 2
- Additional time off for family events and college will be given on a case by case basis
- Camp will not grant special time off for concerts or other non-family events

Please contact Aaron Cantor, EKC Director at 412-697-3513  
or [acantor@jccpgh.org](mailto:acantor@jccpgh.org) for more information.